

CLEANING AND MAINTENANCE CHECKLIST

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| <input type="checkbox"/>] Windows, sills, and screens | <input type="checkbox"/>] Bathrooms |
| <input type="checkbox"/>] Walls and floor | <input type="checkbox"/>] Light fixtures |
| <input type="checkbox"/>] Tile | <input type="checkbox"/>] Ceiling fans |
| <input type="checkbox"/>] Ceilings | <input type="checkbox"/>] Carpet and rugs |
| <input type="checkbox"/>] Cupboards and drawers | <input type="checkbox"/>] Mirrors |
| <input type="checkbox"/>] Kitchen | <input type="checkbox"/>] Laundry room |
| <input type="checkbox"/>] Garage | <input type="checkbox"/>] Yard |
| <input type="checkbox"/>] Attic | <input type="checkbox"/>] Dust furniture, TV and computer screens |
| <input type="checkbox"/>] Basement | <input type="checkbox"/>] Closets |
| <input type="checkbox"/>] Gutters | <input type="checkbox"/>] Remove clutter |
| <input type="checkbox"/>] Replace furnace filter | <input type="checkbox"/>] Pack personal items |

REPAIRS

- | | |
|---|--|
| <input type="checkbox"/>] Leaky faucets and plumbing | <input type="checkbox"/>] Electrical fixtures |
| <input type="checkbox"/>] Torn screens | <input type="checkbox"/>] Water stain damage |
| <input type="checkbox"/>] Slow drains | <input type="checkbox"/>] Broken appliances |
| <input type="checkbox"/>] Gutters | <input type="checkbox"/>] Damaged walls and ceilings |
| <input type="checkbox"/>] Loose doorknobs | <input type="checkbox"/>] Worn carpet and rugs |
| <input type="checkbox"/>] Deck boards | <input type="checkbox"/>] Damaged sidewalks and steps |
| <input type="checkbox"/>] Broken windows | |

IMPROVEMENTS

- | | |
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| <input type="checkbox"/>] Stain or paint deck | <input type="checkbox"/>] Electrical fixtures |
| <input type="checkbox"/>] Store tools | <input type="checkbox"/>] Water stain damage |
| <input type="checkbox"/>] Roll up garden hose | <input type="checkbox"/>] Broken appliances |
| <input type="checkbox"/>] Paint or stain exterior | <input type="checkbox"/>] Damaged walls and ceilings |
| <input type="checkbox"/>] Prune bushes and hedges | <input type="checkbox"/>] Worn carpet and rugs |
| <input type="checkbox"/>] Trim trees | <input type="checkbox"/>] Damaged sidewalks and steps |
| <input type="checkbox"/>] Mow lawn, fertilize, edge, and trim | |
| <input type="checkbox"/>] Weed gardens, plant flowers | |
| <input type="checkbox"/>] Shovel driveways, de-ice | |